



Rules and Standing Orders for Congress 2012

1. Voting members, two delegates per School Association, two delegates per Scheme Association plus VEC Elected Parent Representation.
2. Last date for submission of Motions and Nominations for Officers,
20th February 2012.
3. All nominations/motions to be posted or emailed to the Secretary NPAVSCC on or before the 20th February 2012.
4. The Standing Orders Committee shall examine and group all motions and amendments submitted and may exclude from the agenda such of these as they decide are not in order.
5. The National Executive may also submit motions and amendments.
6. The Standing Orders Committee shall have the right to limit the number of motions on the agenda in order to ensure reasonable time for debate.
7. The Standing Orders Committee shall co-operate with the Proposer of motions and amendments in order that composite motions may be obtained whenever necessary to avoid duplication.
8. The Standing Orders Committee may, at its discretion, clarify unclear motions with the Proposer.
9. Minutes shall be kept and shall include a list of those present.
10. A quorum shall consist of voting delegates present, entitled to attend Congress according to Article 5.
11. Any member of the Standing Orders Committee or their nominee may chair sessions of Congress.
12. The number of speakers allowed from the floor on any motion may be limited by time constraints, and shall be at the discretion of the Session Chairperson.
13. The Proposer of each motion or amendment shall have two minutes to speak.
14. The Secunder to each motion may have one minute to speak.
15. The Proposer and Secunder shall identify themselves to the delegates.

16. An amendment to a motion must be proposed and seconded and submitted in writing before 10.00pm on the day motions are to be debated at Congress.
17. Where amendments to motions have been proposed and seconded these shall be voted first. If an amendment is defeated the original motion is then voted on.
18. All votes shall be decided on a show of delegate cards, green for yes, red for no.
19. Requests for points of information, points of clarification or points of order may be allowed by the Session Chairperson provided such requests come within the following terms:
 - a. **Points of Information:** where the delegate wishes to provide information relevant to the subject being debated.
 - b. **Points of Clarification:** where the delegate is seeking clarification relevant to the subject under debate.
 - c. **Points of Order:** where the delegate is making a point or seeking information relating to the order of business.
20. No delegate shall be allowed to speak more than once on the same motion except the Proposer, who has a right of reply, and who may also answer requests for clarification.
21. After the Proposer of the motion has replied, the Session Chairperson shall put the motion to vote.
22. Literature and documentation may not be circulated at Congress without prior agreement of the Standing Orders Committee.
23. Decisions shall be made by a simple majority of delegates present and voting. In the event of a tie, following further debate, a second ballot shall be taken.
24. The Chairperson shall decide the time for such debate. In the event of a tie following a second vote the Chairperson shall have the casting vote.
25. The list of names for elections are the names of nominees printed in Congress publications that allowed their names go forward following nomination and contact with the standing orders committee.

Standing Orders Committee: John Gibbons, Una O Donnell and Jacqui O Callaghan